

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HARDIN COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1**

A regular meeting of the Board of Directors of the Hardin County Water Control & Improvement District No. 1 was held on Tuesday, December 15, 2020, pursuant to notice duly posted in accordance with law. The meeting was held at 333 Commercial Drive, Hardin County, Texas. The following members of the Board were present:

Jack Maddox

Tim Jones

Allen Davis

Tim Beard

Also present were Wayne Turk and Guy N. Goodson of Germer PLLC as legal counsel to the District.

AGENDA ITEM NO. 1: Call to Order. A quorum being present, the meeting was called to order at 6:02 p.m. by President Maddox.

AGENDA ITEM NO. 2: Fill Board vacancy with Statement and Oath administered as necessary. The Board recognized legal counsel who stated that he would provide the Oath of Office to Allen Davis.

AGENDA ITEM NO. 3: Public Comments. None.

AGENDA ITEM NO. 4: Minutes. The minutes of November 17, 2020 were approved as presented upon motion duly made by Director Beard and seconded by President Maddox.

AGENDA ITEM NO. 5: Manager's Report.

(a) Operational Report:

The Board recognized Wayne Turk who provided the Operations Report from Utility Specialties dated December 15, 2020, noting Utility Specialties had responded to 22 grinder calls and provided information on water pumpage at Well No. 1 and Well No. 2. Mr. Turk also noted that Utility Specialties performed six line locates, repaired a leak at the main at 131 Wood Manor, purchased three pumps and had one panel and four pumps in inventory. Questions followed and after discussion and upon motion duly made by Director Beard and seconded by President Maddox, the Operations Report was approved as presented.

(b) TTHM Issues:

The Board recognized President Maddox who provided an updated TTHM Report from Karin of Utility Specialties, and it was noted the latest TTHM levels were respectively at each location, 55.3 and 48.5, which brought the District into compliance with the TTHM reporting responsibilities. After a brief discussion, it was agreed that Director Beard could remove the notification on the TTHM issue from the District's website.

AGENDA ITEM NO. 6: Monthly Financial Statements. Mr. Turk presented the accounting statement from BBVA Compass Bank dated December 15, 2020 showing service fees of \$18,724.98 and a transfer of funds, noting the payment of prior debts of \$32,935.00. After discussion and upon motion duly made by Director Beard and seconded by Director Davis, the monthly financial statements were approved as presented.

AGENDA ITEM NO. 7: Accounts Payable. The Board again recognized Wayne Turk who reviewed the accounts payable totaling \$21,535.38. A brief review followed of the account statements including fees for the annual District website and the annual permit renewal for the wastewater treatment plant. After discussion and upon motion duly made by Director Hughes and

seconded by Director Jones, the accounts payable in the amount of \$21,535.38 were approved for payment as presented.

AGENDA ITEM NO. 8: Action to approve auditor for 2020 audit. The Board recognized Wayne Turk who recommended the engagement of Mitchell Fontenote & Associates to perform the District's 2020 audit. After discussion and upon motion duly made by President Maddox and seconded by Director Beard, the Board approved the execution of the engagement letter with Mitchell Fontenote & Associates for performance of the District's 2020 audit.

AGENDA ITEM NO. 9: Update status of TWDB Grant and Contract. Mr. Turk noted the Board had approved the Final Change Order and Outlay Report No. 13 had been sent to TWDB. Mr. Turk reviewed the Cash Flow Report for the TWDB Loan/Grant and noted that Outlay No. 13 included \$560.00 of engineering fees, final payment to JET Aeration in the amount of \$16,103.34 and the retainage payable to JET Aeration in the amount of \$35,787.48.

AGENDA ITEM NO. 10: Correspondence. President Maddox and Mr. Turk noted the financials also should note that a property owner had paid to have his grinder moved at 1034 Pine Needles. It was noted that the property owner had asked for the water meter to be moved for the location of additional improvements on his property in the amount of \$6,620.00 which payment had not been received, and a certified mail, return receipt letter had been provided to the property owner.

AGENDA ITEM NO. 11: Comments from Board Members. President Maddox advised the Board of an issue concerning the flushing valve located on Lakeview Drive and complaints from adjacent property owners about standing water in the ditch. President Maddox reported the property owners had been advised the flushing would not provide a backflow of water into the ditch to create the ponding problem, and the matter should be addressed by the property owner with the golf course and Hardin County who managed the ditch. President Maddox also provided information and

updates concerning LJA Engineers. President Maddox noted his concern about procedures in the callouts for warranty work for the grinder station project and developing a better procedure between JET Aeration and Utility Specialties to ensure that the District was not being charged double for callouts on warranty work.

AGENDA ITEM NO. 12: Adjourn. There being no further business, the meeting was adjourned at 6:35 p.m.

President of the Board

ATTEST:

Secretary of the Board