

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HARDIN COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1**

A regular meeting of the Board of Directors of the Hardin County Water Control & Improvement District No. 1 was held on Monday, June 10, 2024, pursuant to notice duly posted in accordance with law. The meeting was held at 333 Commercial Drive, Hardin County, Texas. The following members of the Board were present:

Ben Fox

Tim Jones

Allen Davis

Jack Maddox

Buddy Hughes

Also present were Wayne Turk, Joey Keel of Keel Enterprises, Jeff Leavins of Leavins Engineering & Design, LLC, a resident of the District and Guy N. Goodson of Germer PLLC as legal counsel to the District.

AGENDA ITEM NO. 1: **Call to Order.** A quorum being present, the meeting was called to order by President Maddox at 6:30 p.m.

AGENDA ITEM NO. 2: **Public Comments.** None.

AGENDA ITEM NO. 3: **Minutes.** The minutes of May 13, 2024, were unanimously approved upon motion duly made by President Maddox and seconded by Director Fox.

AGENDA ITEM NO. 4: **Contract Operator/Maintenance Supervisor's Report, including review of the following:**

- (a) **Operational Report.** The Board recognized Joey Keel who provided the Operational Report for the period of May 1 through June 1. Keel Enterprises responded to 19

grinder calls and three leaks. Mr. Keel provided information on the water pumpage at Well #1 and Well #2 and the inventory, noting the District had four (4) control panels and two (2) grinder pumps. Mr. Keel noted that all bacterial water system samples and effluent samples for the wastewater treatment plant were submitted with no issues, and the monthly DMRs were submitted to TCEQ. Mr. Keel stated that an annual tank inspection was conducted at both plants as well as discussing the meter reading services and meter replacement projects. He also noted that due to weather, no additional lead and copper surveys had been performed. Mr. Keel along with President Maddox noted that a new RPZ had been installed and tested at the wastewater treatment plant, and maintenance had been performed on the generator at Well #2. Mr. Keel and Mr. Leavins then updated the Board on discussions on water testing and treatment proposals.

Mr. Keel also noted certain areas of concern or discussion items for the Board's consideration including that he was waiting on a repair quote for the drum screen at the wastewater treatment plant and advised of a TCEQ water inspection on June 20. Mr. Keel closed by noting that office operation matters had been addressed and that a TCEQ inspection indicated there were still issues along the fence line of Well #2 which had previously been brought to the attention of the District by TCEQ.

AGENDA ITEM NO. 5: **Approve (ratify) repairs to Water Well #1 generator.** A report was provided by Mr. Keel and President Maddox. After discussion and upon motion duly made by Director Fox and seconded by Director Hughes, the repair in the amount of \$4,444.41 to Sieben Equipment Service, Inc. was approved for payment as presented.

AGENDA ITEM NO. 6: **Approve engineering requests to proceed with proposed water system projects.** This agenda item was tabled, but the Board did note to Mr. Leavins and Mr. Keel to

proceed with the proposals for possible alternative consideration of raw water treatment on behalf of the District.

AGENDA ITEM NO. 7: **Monthly Financial Statements.** The Board recognized Mr. Turk who presented the accounting statement for June 10, 2024, noting the \$5,000.00 tap fee at 346 Pinemont, service fees of \$33,250.76 and the quarterly Cable One franchise fee in the amount of \$773.77. Mr. Turk also noted the balances in the system operating, holding and debt service accounts. Following the presentation of the monthly financial statements and upon motion duly made by Director Jones and seconded by Director Hughes, the financial statements were approved as presented.

AGENDA ITEM NO. 8: **Accounts Payable.** The Board again recognized Mr. Turk who reviewed the payments to Eastex Environmental Lab and the invoice for maintenance and operation from Keel Enterprises, LLC which included the Well #1 motor replacement. Mr. Turk reviewed the invoices from Automatic Pump & Equipment noting the items purchased, the billing from Munibilling, and the purchase from Simply Aquatics, Inc. in the amount of \$2,222.50. Mr. Turk also reviewed the payment for preparation of the District's financial report to Mitchell T. Fontenote, CPA, Inc. in the amount of \$5,000.00. Mr. Turk finally reviewed the invoice from J&S Water Wells in the amount of \$12,611.00 for the replacement of the motor on the submersible well pump at Well #1. After discussion and upon motion duly made by Director Hughes and seconded by Director Fox, the accounts payable were approved in the amount of \$47,232.86.

AGENDA ITEM NO. 9: **Correspondence.** The Board recognized Mr. Turk who provided correspondence including a statement from the Texas Municipal League of a rate reduction. Mr. Turk noted that a claim due to the well motor issue had been filed with the TML. Mr. Turk stated the audit had been posted on the EMMA website and noted the Bank of New York Mellon paying

agent registrar invoice rate increase. Mr. Turk also noted matters related to the updating of District information on the SAM.gov system.

AGENDA ITEM NO. 10: **Comments from Board Members.** President Maddox restated matters including consideration of future provisions of out-of-District service and a calculated rate for such as well as the service charges to the Idylwild Golf Club.

AGENDA ITEM NO. 11: **Adjourn.** There being no further business, the meeting was adjourned at 7:40 p.m.

President of the Board

ATTEST:

Secretary of the Board