

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HARDIN COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1**

A regular meeting of the Board of Directors of the Hardin County Water Control & Improvement District No. 1 was held on Tuesday, July 19, 2022, pursuant to notice duly posted in accordance with law. The meeting was held at the Hardin County Emergency Services District No. 5 Station at 333 Commercial Drive, Hardin County, Texas. The following members of the Board were present:

Jack Maddox

Buddy Hughes

Ben Fox

Tim Jones

Allen Davis

Also present: Wayne Turk, Office Manager; Marty Adams and Larry Davenport of Utility Specialties, and Jeff Leavins, President of Whiteley & Oliver Engineers, LLC.

AGENDA ITEM NO. 1: Call to Order. A quorum being present, the meeting was called to order at 6:30 p.m. by President Maddox.

AGENDA ITEM NO. 2: Board Reorganization. Tabled.

AGENDA ITEM NO. 3: Public Comments. None.

AGENDA ITEM NO. 4: Minutes. The minutes of June 21, 2022 were approved upon motion duly made by President Maddox and seconded by Director Jones.

AGENDA ITEM NO. 5: Review of proposed 2022-2023 Budget. Mr. Turk provided the Board copies of the 2021-2022 budget with a column for a proposed 2022-2033 budget. It was noted that several line items will have to be increased with the added costs the District is already seeing for electrical services and chemicals. Also, Utility Innovations has stated they intend to submit a

request for an increase in their rates. The Board was asked to review this budget spreadsheet. It was noted the budget has to be adopted and then the tax rates and service fees are set to provide the funding for the District operations. This will be on next month's agenda.

AGENDA ITEM NO. 6: **Adopt Certified Tax Roll.** The Appraisal District has not issued the certified tax roll, and this item was tabled.

AGENDA ITEM NO. 7: **Manager's Report.** Mr. Davenport provided the following operators report:

1. In June, we responded to 24 grinder calls
2. Amount of water pumped at Well #1 was 1.69 MG Avg. of 56,267 per day
3. Amount of water pumped at Well #2 was 2.94 MG – Avg. of 97,967 per day
4. 7 Line Locates
5. Installed cover for gear box on roto screen at Wastewater Treatment Plant
6. Installed site glass at Well #2
7. Maintenance/Repair on Generator at Well #1
8. Purchased 3 Panels and 5 Pumps
9. We have 4 Panels and 3 Pumps

President Maddox reviewed the invoice for June work and noted a Utility Innovation employee had been bitten when responding to a call for maintenance at a home. He asked how this was handled, and Mrs. Adams said she would check into it and provide the information requested. There being no other items, a motion was made by President Maddox and seconded by Director Hughes to accept the Operator's report, and it was approved as presented.

AGENDA ITEM NO. 8: **Authorize a Professional Services Agreement with Whiteley & Oliver Engineering, LLC.** This firm was approved at the last meeting, and this item was presented to finalize and sign the agreement. A motion was made by President Maddox and seconded by Director Fox to sign the agreement as presented by Mr. Leavins.

AGENDA ITEM NO. 9: **Monthly Financial Statements.** The Board recognized Mr. Turk who presented the PNC accounting statement dated July 19, 2022. It was noted that deposits were made

for new water and sewer services. The semi-annual bond payments are due by August 15, 2023 and presently waiting on the invoice from PNC. After discussion and upon motion duly made by Director Hughes and seconded by President Maddox, the Board unanimously approved the monthly financial statements.

AGENDA ITEM NO. 10: Accounts Payable. Mr. Turk reviewed the accounts payable in the amount of \$42,169.12, and noted payment to Automatic Pump for one new grinder station and five grinder pumps. Also, two control panels have been purchased. After review of the various accounts payable and upon motion duly made by Director Fox and seconded by Director Hughes, the accounts payable in the amount of \$42,169.12 were approved for payment as presented.

AGENDA ITEM NO. 11: Correspondence. Mr. Turk presented the following:

- President Maddox worked with the County Commissioners' Court to get an order to abandon the roadway by the #2 well and sewer plant. All of the land and lots on both sides of the road are owned by the District. The order signed by the Court on July 12, 2022.
- President Maddox followed up on two damages to District property to get reimbursed for the repairs. A letter was sent to Crown Electric for \$871.81 to pay for damages at 1047 Pine Needles. Another letter was sent to the owner for \$2,355.70 to pay for a missing grinder pump at 122 Wood Manor.
- PNC has issued a letter regarding the start of a "Treasury Management Fee" effective October 1, 2022. Mr. Turk has inquired as to how much this will be and asked why it is being done because PNC was going to continue the same agreement that Compass provided.
- President Maddox noted the new water main on Woodmanor has been installed.

AGENDA ITEM NO. 12: Comments from Board Members. None noted.

AGENDA ITEM NO. 13: Adjourn. There being no further business and upon motion duly made by Director Hughes and seconded by Director Maddox, the meeting was adjourned at 8:04 p.m.

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President of the Board

ATTEST:

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Secretary of the Board