

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HARDIN COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1**

A regular meeting of the Board of Directors of the Hardin County Water Control & Improvement District No. 1 was held on Tuesday, March 15, 2022, pursuant to notice duly posted in accordance with law. The meeting was held at 333 Commercial Drive, Hardin County, Texas.

The following members of the Board were present:

Buddy Hughes

Ben Fox

Jack Maddox

Tim Jones

Absent: Allen Davis

Also present were Wayne Turk, representatives of Utility Specialties and Guy N. Goodson of Germer PLLC as legal counsel to the District.

AGENDA ITEM NO. 1: Call to Order. A quorum being present, the meeting was called to order by President Maddox at 6:31 p.m. President Maddox noted Director Davis was absent.

AGENDA ITEM NO. 2: Public Comments. None.

AGENDA ITEM NO. 3: Minutes. The minutes of February 15, 2022 were unanimously approved upon motion duly made by Director Fox and seconded by Director Jones.

AGENDA ITEM NO. 4: Manager's Report.

(a) Operational Report:

The Board recognized the representatives of Utility Specialties who presented the Operator's Report dated March 15, 2022, noting response in February to 20 grinder calls and detailed the water pumpage at Well #1 and Well #2. It was noted Utility Specialties had

performed four line locates for the County. It was also noted the Emergency Preparedness Plan (“EPP”) had been completed and filed. Additionally, it was noted a leak was repaired at a meter and one on a service line along with an installation of a new grinder at 359 Pine Shadows. It was further noted Utility Specialties had purchased five panels and four pumps with three panels and three pumps currently in inventory. A discussion followed with Utility Specialties on issues with delivery of pumps and the possible purchase of additional pumps, and it was agreed the District should acquire and maintain in inventory, six pumps and four panels. President Maddox asked if there was a way to rebuild the panels by rebuilding the motherboard rather than replacing the entire panel. Mr. Davenport indicated he would consult with their supplier who had previously provided services for rebuilt panels but was uncertain if they were still willing to do the panel repairs. President Maddox also advised that during the County project, the County had dug up a line which resulted in the District having to provide a boil water notice, and the County had requested through Utility Specialties the lowering of water lines in a ditch with an approximate relocation of 80-100 feet. A discussion followed, and it was noted the relocation of the water line would not encompass the acquisition of additional material and the relocation of all valve boxes serving customers. President Maddox stated he would be in touch with the County on the project.

Utility Specialties advised the Board on the maintenance project at the wastewater treatment plant and noted the facility needed to have the clarifier drained, the walls cleaned, and additional work through Air-O-Mode. It was indicated Utility Specialties would provide estimated cost.

The Board entered a discussion of the flow meter and a cost to replace of \$14,000.00 without including the electrical cost which arose because of erratic readings and the apparent necessity to relocate the meter from its present location where it was receiving interference to the readings. President Maddox asked about the alerts or alarms after the storm event and noted there were alarms on the generators, but there was not at the water wells nor the wastewater treatment plant. President Maddox stated they needed to determine the cost of placing alarms in those locations. Utility Specialties discussed the need for the District to institute a sludge removal program. After discussion and upon motion duly made by Director Hughes and seconded by President Maddox, the Manager's Report was approved as presented.

AGENDA ITEM NO. 5: §2.051(b) Texas Election Code as to unopposed candidates for the Directors' Election of May 7, 2022. The Board recognized legal counsel who indicated the Board Secretary had executed the Certification of Unopposed Candidates Status for Directors' as to the May 7, 2022 election. After discussion and upon motion duly made by Director Fox and seconded by President Maddox, the Board approved the acceptance of the Secretary Certificate on Unopposed Status. Legal counsel noted that on the election day of May 7, 2022, a notice of the cancelled election needed to be posted at the District's meeting site.

AGENDA ITEM NO. 6: Monthly Financial Statements. The Board recognized Wayne Turk who presented the accounting statement from PNC Bank dated February 15, 2022 showing service fees in the amount of \$14,411.00 and a Cable One franchise fee of \$1,233.16. Mr. Turk reviewed the bond payments made on February 15, 2022 to PNC Bank in the total amount (principal and interest) of \$231,513.75. After further discussion and upon motion duly made by Director Hughes and seconded by President Maddox, the monthly financial statements were approved as presented.

AGENDA ITEM NO. 7: Accounts Payable. Mr. Turk presented the accounts payable in the amount of \$39,288.03. Mr. Turk noted fees for returned checks and the annual website subscription invoice from Immense Impact, LLC. Mr. Turk reviewed other invoices including that from DXI for the monthly rental of eight chlorine cylinders. The Board then reviewed the invoice from Automatic Pump & Equipment providing for the purchase of three panels, nine float switches and four grinder pumps. Again, President Maddox stated that previously the District had been able to contract for the construction of the float switches. President Maddox also noted the vacuum leak on the chlorine system which was reported by Simply Aquatics, Inc. and further reviewed the Core & Main LP and the Department of Health & Human Services testing invoices. After review and discussion and upon motion duly made by Director Hughes and seconded by Director Jones, the accounts payable in the amount of \$39,288.03 were approved as presented.

AGENDA ITEM NO. 8: Correspondence. Mr. Turk provided the Texas State Health Department test results. Mr. Turk also provided correspondence from TCEQ noting the EPP, as mentioned earlier in the meeting. He also noted the Texas Water Development Board had required the development of a water use survey which was being completed. Further, per discussions with legal counsel, the Texas Water Development Board Water Loss Survey was not required as the District had no outstanding financial indebtedness to the Texas Water Development Board. Mr. Turk finally advise he had received the Utility Specialties annual update of insurance information.

AGENDA ITEM NO. 9: Comments from Board Members. President Maddox recognized Mr. Turk who advised the District had made efforts to try to recapture funds that were to be repaid to the Texas Department of Emergency Management for previously paid direct administrative cost, but due to the no change in the requirements from TDEM, the District would simply process and repay the amounts and close the worksheet on that project.

AGENDA ITEM NO. 10: Adjourn. There being no further business, the meeting was adjourned
at 7:35 p.m.

President of the Board

ATTEST:

Secretary of the Board