

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HARDIN COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1**

A regular meeting of the Board of Directors of the Hardin County Water Control & Improvement District No. 1 was held on Tuesday, February 21, 2023, pursuant to notice duly posted in accordance with law. The meeting was held at 333 Commercial Drive, Hardin County, Texas. The following members of the Board were present:

Ben Fox

Tim Jones

Jack Maddox

Buddy Hughes

Absent: Allen Davis

Also present were Wayne Turk, Mary Adams and Larry of Utility Specialties.

AGENDA ITEM NO. 1: Call to Order. A quorum being present, the meeting was called to order by President Maddox at 6:00 p.m.

AGENDA ITEM NO. 2: Public Comments. None.

AGENDA ITEM NO. 3: Minutes. The minutes of January 17, 2023, were unanimously approved upon motion duly made by Director Jones and seconded by Director Hughes.

AGENDA ITEM NO. 4: Manager's Report.

(a) Operational Report:

The Board recognized Larry who provided the Operator's Report:

1. In January we responded to 28 grinder calls
2. Amount of water pumped at Well #1 was 1.47 MG Avg. of 47,484 per day
3. Amount of water pumped at Well #2 was 1.04 MG – Avg. of 33,477 per day
4. 2 Line Locates
5. Changed water separator on Air Holding tank and broken line on compressor #1 at WTP.
6. Picked up heater and put in Well #1 building

7. Purchased 0 Panels and 0 Pumps
8. We have 4 Pumps and 3 Panels

President Maddox noted that there was a “Water Turn Off” requested at 505 Pine Shadows. A charge of \$55.00 should be invoiced to the home owner per the District’s Water and Sewer Use Order.

The Manager’s report was approved upon motion duly made by Director Hughes and seconded by President Maddox.

AGENDA ITEM NO. 5: Monthly Financial Statements. The Board recognized Mr. Turk who presented the accounting statement for February 21, 2023. Mr. Turk noted the statements included bank service charges as identified in the debt service account and the interest income on that account off set the charges. Also major deposits of property taxes for Debt Service and Operations were noted. Mr. Turk further noted the semi-annual bond payments were processed before the February 15<sup>th</sup> due date, however the wire to the New York Bank was delayed one day due to approval requirements in the PNC system not being properly done. After review and upon motion duly made by Director Hughes and seconded by Director Fox, the accounting statement was approved as presented.

AGENDA ITEM NO. 6: Germer PLLC Rate Increase. The Board reviewed the proposed rate increases for the services of Germer PLLC. The increases were approved as presented upon motion duly made by Director Hughes and seconded by President Maddox.

AGENDA ITEM NO. 7: Rate Increases for Utility Innovations. The Board reviewed the proposed rate increases for the maintenance operations of Utility Innovations. The increases were approved as presented upon motion duly made by Director Hughes and seconded by Director Fox.

AGENDA ITEM NO. 8: Accounts Payable. The Board recognized Mr. Turk who reviewed the accounts payable for February 2023. Mr. Turk noted the abnormal costs to TCEQ for the filing fee to renew the Sewer Plant Permit and the payment to the engineering firm to prepare the paperwork for this renewal. There was also an annual ACH payment to TCEQ for the tax on service fees collected in 2022. After discussion and upon motion duly made by Director Hughes and seconded by Director Jones, the Board approved the accounts payable as presented in the amounts of \$24,394.58.

AGENDA ITEM NO. 9: Auditor for 2022 Audit. The Board recognized Mr. Turk who presented the proposal from Mitchell T Fontenote CPA Inc for the services to carry out the annual audit for the year ending December 31, 2022. He has proposed the same rate that has been use for the last four years. After review and upon motion duly made by President Maddox and seconded by Director Jones, the Board approved the contract as presented.

AGENDA ITEM NO. 10: Correspondence. Mr. Turk noted the following:

- TML requested the current operation budget for the 2023-2024 Liability Rerate. That was emailed to them as requested.
- Texas Water Development Board has a Boundary Viewer open for editing until July 1, 2023. There has been property purchased or given to the District but the boundary hasn't changed since the original creation of the District.
- Pinewood Joint Venture requested an 8283Form for the Noncash Charitable Contribution of the 14 undeveloped vacant lots across from Well #2 and Sewer Plant road.
- The annual filing of the "SPD Public Information Database Report" was done on-line.
- The annual Eminent Domain Report has been filed on-line for 2023.

- Texas 811 issued a notice that beginning January 1, 2024 they will increase their fee between \$0.10 and \$0.20 per ticket. They presently charge \$0.95.
- The Texas Water Development Board issued a letter stating that the District is required to submit a “water loss audit” annually by May 1, 2023. This is required because their records show that the District has an active financial obligation to TWDB. The District does not have such an obligation, and the Board doesn’t see why this audit has to be done. Mr. Turk will follow up to verify this direction.

**AGENDA ITEM NO. 11: Comments from Board Members.**

President Maddox had been contacted to set up a program for home owners to pay their service fees with a credit card. He noted that Liz Wills confirmed that this method of payment is already in place.

President Maddox has updated the “New Home Application Forms” and will have the packet available as needed. Also, it has been confirmed that the County is now requiring Flood Elevation Certificates on new homes (FMEA requirements). As such, the District will no longer need to obtain and file these certificates.

**AGENDA ITEM NO. 12: Adjourn.** There being no further business, the meeting was adjourned at 7:00 p.m. upon motion duly made by President Maddox and seconded by Director Hughes.

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President of the Board

ATTEST:

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Secretary of the Board