

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HARDIN COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1**

A regular meeting of the Board of Directors of the Hardin County Water Control & Improvement District No. 1 was held on Tuesday, January 17, 2023, pursuant to notice duly posted in accordance with law. The meeting was held at 333 Commercial Drive, Hardin County, Texas.

The following members of the Board were present:

Ben Fox

Tim Jones

Jack Maddox

Buddy Hughes

Absent: Allen Davis

Also present were Wayne Turk, Mary Adams of Utility Specialties and Guy N. Goodson of Germer PLLC as legal counsel to the District.

AGENDA ITEM NO. 1: Call to Order. A quorum being present, the meeting was called to order by President Maddox at 6:00 p.m.

AGENDA ITEM NO. 2: Public Comments. None.

AGENDA ITEM NO. 3: Minutes. The minutes of November 15, 2022, were unanimously approved upon motion duly made by President Maddox and seconded by Director Fox.

AGENDA ITEM NO. 4: Manager's Report.

(a) Operational Report:

The Board recognized Mary Adams who provided the Operator's Report. Mrs. Adams indicated Utility Specialties had responded to 25 grinder calls and noted the water pumpage at Water Well #1 and #2. Additionally, it was noted Utility Specialties made five line

locates and had winterized the District's generators for the severe weather conditions. Mrs. Adams noted the ground storage level dropped, it was then reset and leveled, and the pressure gauge was cleaned. It was also noted Water Well #1 low level lockout and Well #2 booster pumps were in fault and lost pressure. The District then had to go to a boil water notice. Finally, it was noted the well had a leak on the chlorine line at Well #1 and had been repaired, and Utility Specialties had purchased seven panels and three pumps and had five pumps and three panels in inventory. After review of the Operation's Report and upon motion duly made by President Maddox and seconded by Director Fox, the Manager's Report was approved as presented.

AGENDA ITEM NO. 5: Monthly Financial Statements. The Board recognized Mr. Turk who presented the accounting statement for December 20, 2022 and January 17, 2023. Mr. Turk noted the statements included bank service charges as identified in the debt service account and the interest increase on the account due to higher interest income. Mr. Turk further noted in the January accounting statement, the payment of the sewer tap for 271 Pinemont and taxes by Don Williams at 530 Piney Point and out of District service. Mr. Turk noted inter-account transfers necessary to cover operating costs in the previous month. After review and upon motion duly made by President Maddox and seconded by Director Hughes, the accounting statements for December 20, 2022 and January 17, 2023 were approved as presented.

AGENDA ITEM NO. 6: Accounts Payable. The Board recognized Mr. Turk who reviewed the accounts payable for December 2022 and January 2023. Mr. Turk noted on December 20, 2022, the invoice and attached billings from Utility Specialties, the \$10,506.24 payment to Sprint Waste Services, LP for the cleaning of the wastewater facilities and the purchase of pumps and panels through Automatic Pump in the amount of \$18,641.00. Mr. Turk reviewed the payment for the

annual website fee to Immense Impact, LLC and the quarterly payment to the Hardin County Appraisal District. Moving to a review of the January 2023 accounts payable, Mr. Turk noted purchases of pump, panel and float switches from Automatic Pump and the annual renewal of wastewater treatment plant services through Mission Communications, LLC, and the customer billing invoice through Munibilling as well as a quarterly website update fee from Immense Impact LLC. Mr. Turk noted the Texas Commission on Environmental Quality annual regulatory fee was to be made, but he was still awaiting information in order to make the online payment as required which would be shown on the next accounts payable. After discussion and upon motion duly made by President Maddox and seconded by Director Fox, the Board approved the accounts payable for December 2022 and January 2023 as presented respectively in the amounts of \$55,090.61 and \$33,511.15.

**AGENDA ITEM NO. 7: PUCT Disaster Billing Requirements.** The Board received a presentation from Mr. Turk on the required posting and publication of the requirement for providing disaster billing, pursuant to legislation and rulemaking by the Public Utilities Commission of Texas (the “PUCT”). After review and upon motion duly made by Director Hughes and seconded by President Maddox, the Board acknowledged and approved the posting and publication of the PUCT disaster billing requirements.

**AGENDA ITEM NO. 8: Correspondence.** Mr. Turk provided information on the Water Use Report required for submission as well as the preparation of the Special Purpose Report and the possible requirement to complete the water loss audit. Mr. Turk stated that any reporting responsibilities would be made collectively through the District and Utility Specialties.

**AGENDA ITEM NO. 9: Comments from Board Members.** None.

AGENDA ITEM NO. 10: Adjourn. There being no further business, the meeting was adjourned at 7:00 p.m.

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President of the Board

ATTEST:

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Secretary of the Board