

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HARDIN COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1**

A regular meeting of the Board of Directors of the Hardin County Water Control & Improvement District No. 1 was held on Tuesday, November 21, 2023, pursuant to notice duly posted in accordance with law. The meeting was held at 333 Commercial Drive, Hardin County, Texas. The following members of the Board were present:

Ben Fox

Allen Davis

Jack Maddox

Absent: Tim Jones; Buddy Hughes

Also present were Wayne Turk, Mrs. Marty Adams of Utility Specialties.

AGENDA ITEM NO. 1: Call to Order. A quorum being present, the meeting was called to order by President Maddox at 6:00 p.m.

AGENDA ITEM NO. 2: Public Comments. None.

AGENDA ITEM NO. 3: Minutes. The minutes of October 17, 2023, were unanimously approved upon motion duly made by President Maddox and seconded by Director Fox.

AGENDA ITEM NO. 4: Manager's Report.

(a) Operational Report:

The Board recognized Marty who provided the Operator's Report:

1. In October we responded to 18 grinder calls
2. Amount of water pumped at Well #1 was 2.33 MG Avg. of 75,033 per day
3. Amount of water pumped at Well #2 was 1.04 MG – Avg. of 33,604 per day
4. Wel#2 generator issue was a problem with Entergy service wiring
5. Repaired sewer leak at 105 Pinegarden
6. Repaired three leaks on service lines at grinders.
7. 2 Line Locates
8. Purchased 0 Panels and 3 Pumps

9. We have 4 Pumps and 3 Panels

President Maddox noted some items on the billing and Marty will check as needed. It was also noted that Utilities Innovation has been given the minutes of the April and May, 2021 meetings that had notes on the spare high pressure pump that was in the Conex. Mr. Davenport stated that the pump had been taken to Automatic Pump to check and provide a cost for any repairs. Nothing found in minutes after that on the status of that pump.

The Manager's report was approved upon motion duly made by Director Fox and seconded by Director Davis.

AGENDA ITEM NO. 5, 6: **There were no line items for these two agenda numbers.**

AGENDA ITEM NO. 7: **Monthly Financial Statements.** The Board recognized Mr. Turk who presented the accounting statement for November 21, 2023. Mr. Turk noted the statements included bank service charges as identified in the debt service account and the interest income on that account off set the charges. Also, small deposits of property taxes for Debt Service and Operations were noted. Mr. Turk further noted funds for operations is getting low with nothing for emergencies and there are no taxes for deposit in November.

After review and upon motion duly made by President Maddox and seconded by Director Fox, the accounting statement was approved as presented.

AGENDA ITEM NO. 8: **Accounts Payable.** The Board recognized Mr. Turk who reviewed the accounts payable for November 2023. Mr. Turk noted the high number of ACH return checks and that Mrs. Liz Will had collected for them. There were three grinder pumps and one sewer ejector pump purchased from Automatic Pump for \$7,335.50. Also noted the first annual TCEQ costs for Sewer Plant Permit Quality of \$2,335.75.

After discussion and upon motion duly made by Director Fox and seconded by President Maddox, the Board approved the accounts payable as presented in the amounts of \$30,533.18.

AGENDA ITEM NO. 9: Status of District Bonds and Capital Projects. The Board recognized Mr. Turk who presented information that the District's attorney wanted to present to the Board. In the next couple of years the bond payments will become less and with that an increased problem of getting new bond projects approved (noted the issues Bevil Oaks had because of that). It is recommended that the Board develop a list of proposed projects that are needed to improve operations and cost control. The District's engineer should be requested to attend the next Board meeting to discuss the list of projects and get direction on submitting documentation by March 1, 2024 for the next cycle of TWDB funding in 2025. A presentation for proposed projects will need to be made so customers in the District can evaluate the need and cost to vote on selling bonds.

AGENDA ITEM NO. 10: Correspondence. Mr. Turk noted the following:

- A letter has been sent to 1016 Pine Glen for payment of \$370.62 to repair the sewer line that was cut when they were digging in the yard. No reply as of the meeting.
- The annual "Eminent Domain Report" for 2024 has been filed and confirmed.
- The "Static Water Level Well Report" shows the designated well at Well site #1 was down a foot in the last twelve months.
- Electrical Specialties found a VSD for the booster pump at Well #2 and just installed it late last week. Some adjustments will be made and Director Fox is following up on that.
- TCEQ sent a "Reminder Notice—Operational Evaluation Report" has to be filed for exceeding levels of trihalomethanes in the water during the third quarter of 2023. This report has to be filed by January 17, 2024. A copy has been emailed to Karin and Marty.

- An election for two direct positions will be called for 2024. A “Notice of Deadline to File an Application for Place on the Ballot” must be posted at the meeting place and on the website by December 18, 2023. Applications to be accepted starting January 17, 2024 and ending February 16, 2024.

AGENDA ITEM NO. 11: Comments from Board Members.

None

AGENDA ITEM NO. 12: Adjourn. There being no further business, the meeting was adjourned at 7:00 p.m. upon motion duly made by President Maddox and seconded by Director Fox.

President of the Board

ATTEST:

Secretary of the Board