

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HARDIN COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1**

A regular meeting of the Board of Directors of the Hardin County Water Control & Improvement District No. 1 was held on Tuesday, February 16, 2021, pursuant to notice duly posted in accordance with law. The meeting was held at the Hardin County Emergency Services District No. 5 Station at 333 Commercial Drive, Hardin County, Texas. The following members of the Board were present:

Jack Maddox

Buddy Hughes

Tim Beard

Tim Jones

Absent: Allen Davis

Also present: Wayne Turk.

AGENDA ITEM NO. 1: Call to Order. A quorum being present, the meeting was called to order at 6:30 p.m. by President Maddox.

AGENDA ITEM NO. 2: Public Comments. None.

AGENDA ITEM NO. 3: Minutes. The minutes of January 19, 2021 were approved upon motion duly made by President Maddox and seconded by Director Breard.

AGENDA ITEM NO. 4: Manager's Report.

(a) Operational Report:

Mr. Turk provided the Utility Specialties Operator's Report dated February 16, 2021. Utility Specialties responded to 24 grinder calls, and water pumped from the wells was a total of 2.774 million gallons. Utility Specialties advised that they had made nine line locates. The Chlorine Contact Chamber at the Wastewater Treatment Plant was cleaned of sludge and an air leak was

repaired in the digester. There were two water meter leaks repaired and two more leaks were found on the customer side of the meters. Utility Specialties noted that two of the ten refurbished grinder pumps had been used and they have one panel and four new grinder pumps in stock.

President Maddox discussed the following issues:

- There was one chlorine scale not working at the Sewer Treatment Plant and it was being addressed by Simply Aquatics.
- It was noted that water leaks within 18” of the meter has been repaired by the District and anything beyond that is the customer’s responsibility.
- There was some discussion about a customer on Woodlawn that filled in a water meter box when working on a driveway. It was moved over by the District and the next door neighbor stated it is about three feet on their property and doesn’t want the water line running on their property to the other customer. The District may need to move one or both meters closer to the property line.
- A new house had a grinder station installed by the District and the owner reported that there was some denting of the panel on a AC condensing unit. The repairs was estimated at \$2,600 and reported that Josh, with Utility Specialties, agreed to pay it.

There being no other items a motion was made by Director Beard and Seconded by Director Hughes and the Operator’s report was approved as presented.

AGENDA ITEM NO. 5: Monthly Financial Statements. The Board recognized Mr. Turk who presented the BBVA accounting statement dated February 16, 2021. It was noted that large deposits were made for taxes collected for the bond payments and maintenance. Also, funds were deposited for adding a riser on the grinder station at 251 Pinehurst. The semi-annual bond payments due by February 15, 2021 were paid in the amount of \$229,270.00. After discussion and upon

motion duly made by Director Beard and seconded by Director Hughes, the Board unanimously approved the monthly financial statements.

AGENDA ITEM NO. 6: Accounts Payable. Mr. Turk reviewed the accounts payable in the amount of \$18,446.47. Mr. Turk noted payment to Automatic Pump for new grinder station and some float switches. After review of the various accounts payable and upon motion duly made by Director Hughes and seconded by Director Jones, the accounts payable in the amount of \$18,446.47 were approved for payment as presented.

AGENDA ITEM NO. 7: TWDB CWSRF GRANT AND CONTRACT (Residential Sanitary Sewer Grinder Stations). Mr. Turk acknowledged that Jared reported that the TWDB close out inspection on January 20<sup>th</sup> went well and we are now waiting on them to complete the process to release the balance of the funds. Mr. Turk noted that the supplier and contractor were both waiting for the payment that will be in excess of \$52,000. No additional action was needed by the Board.

AGENDA ITEM NO. 8: Correspondence. Mr. Turk presented the following:

- Notice that Northwest Forest was sending to customers about non-degradable materials that must not go into the sewer system. Possible use to send another notice to Pinewood customers.
- Mr. Goodson sent a notice of what needs to be posted on the District's website. Director Beard was wanting some additional direction to ensure that we have what is required. It appears that most of the information is in the annual audit reports and the audits for 2015 thru 2019 are on the site. There are not Directors that are up for re-election this year so it was not clear what may need to be done for that posting.
- Notice from TWDB regarding the Water Use Survey that is due by March 1, 2021. Karen is in the process for completing and filing this report.

- An estimate was sent by Utility Specialties to relocate the gate on the road to the sewer plant. Still waiting for confirmation from individual that is planning on building in that area.
- JET invoiced for service call on one of the grinder stations they replaced and determine it wasn't a warranty issue. They are to hold their cost to the same as the District is paying Utility Specialties. Hold the invoice until the costing is corrected.
- The updated General Obligation Debt in the Texas Municipal Report has been checked and confirmed as correct.

AGENDA ITEM NO. 9: Comments from Board Members. President Maddox discussed the payment for Mr. Turk's services as Office Manager, and moved to increase his pay by \$200/mo. The motion was seconded by Director Jones, and the motion was approved.

AGENDA ITEM NO. 10: Adjourn. There being no further business and upon motion duly made by Director Hughes and seconded by Director Beard, the meeting was adjourned at 7:00 p.m.

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President of the Board

ATTEST:

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Secretary of the Board